

**PENTUCKET REGIONAL SCHOOL DISTRICT
22 MAIN STREET
WEST NEWBURY, MA 01985**

May 19, 2009

Re: Charging & Owed Lunch Money

Dear Parent/Guardian,

As the summer quickly approaches the Federal School Lunch Program in your child's school is trying hard to balance all accounts and collect money due by children who have charged meals and have outstanding negative balances. The School Lunch Program is a self-funded program and is not included as part of the school budget, which makes the collection of owed money essential to the operation of the program.

Your child's nutritional well-being is important to us however, please be advised that **charging lunches will not be allowed after Friday May 29, 2009**. Should your child forget his/her money, an alternate lunch consisting of a cheese sandwich, vegetable, fruit and milk will be given to him/her and charged at the current lunch prices.

For your convenience, I suggest pre-paying your child's meals for the month of June (\$28.00 for grades K-6 and \$35.00 for grades 7-12). If your child misses a day of school or does not purchase lunch, the unused balance will carry over to the fall. If you are unsure of your child's lunch account balance, please contact either your school's kitchen manager or myself.

Thank you for your understanding, cooperation and prompt payment. As always, we thank you for your participation & support in the lunch program. If you have any questions or concerns, please don't hesitate to contact me.

Sincerely,
Lucinda Ward, R.D., SNS
Director Food & Nutrition Services
lward@prsd.org 978-363-5557